

Ming Chuan University Provisions for the Establishment of the Library Committee

Revised and passed at the Administrative Council Meeting on February 21, 2005

- Article 1 The Library Committee was established in accordance with Article 5 of Standards for the Establishment and Operation of University Libraries, and assists in creating guiding principles for campus library information services and deals with major reform issues.
- Article 2 The president chairs the committee. Ex-officio members are the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of General Affairs, the Executive Director of the Research and Development Division, the Executive Director of the Controller's Division, the Executive Director of the Human Resources Division and the Dean of Libraries. Other committee members are from each department, the General Education Center, the Teacher Education Center, or are recommended by other academic units, the Student Association Committee President, the Departmental Representatives Committee Chair and the Graduate Student Representative. The term of the Library Committee members is one academic year, and members are not paid. The committee members can be re-nominated when the term expires.
- Article 3 Matters dealt with at committee meetings are as follows:
1. Reviewing library regulations and procedures.
 2. Suggesting library collection policies.
 3. Monitoring annual work projects, budgets and implementation.
 4. Communicating borrowers' opinions to libraries.
 5. Making suggestions about library reform.
- Article 4 The meeting is convened by the Dean of Libraries and chaired by the president, and will be held once every semester. Special meetings may be called as necessary.
- Article 5 At least 50 percent of members must be in attendance to hold a meeting, and at least 50 percent of members must be in attendance to pass a resolution.
- Article 6 Other relevant persons may be invited to attend the meeting if necessary.
- Article 7 Upon being passed at the Administrative Council Meeting and approved by the president, these provisions were implemented.